



## CONTINUING EDUCATION BOARD POLICY

The following is an overview of the AIDP Continuing Education Board Policy based on the October 2012 update.

### I. Mission and Objective

- A. It is our mission to encourage professional growth opportunities for our AIDP membership in order to improve and maintain the level of AIDP Professional
- B. AIDP will support growth through measured educational opportunities in the form of **Continuing Education Units**.

### II. CEU Policy

- A. Professional Level members are required to complete 1 CEU (10 hours) per 2 year period since AIDP does not have their own qualifying exam
- B. AIDP provides a 3-month grace period to make up units. If not completed, individual will be dropped to Associate Level and therefore would be required to change *AIDP Professional* appellation to *AIDP Associate*.
- C. In the event of illness, a Doctor's note that designer was incapacitated from date to date is required. National will provide a reasonable opportunity to make up hours.

### III. Education Opportunities in AIDP

- A. Chapters are encouraged to provide at least .2 CEUs per year.
- B. AIDP Online University
- C. Website Member Forum: Members can use this as a means to suggest online courses or to form study groups.

### IV. CEU Filing Policy

- A. Each individual will keep track of their own CEU courses.
- B. National will conduct random compliance audits. Chapters should keep CEU attendance records.

V. Current Reporting Period: 2013 -2015

VI. In addition to AIDP Online University, AIDP will accept the following as CEU providers:

ASID	American Society of Interior Designers	<a href="http://www.asid.org">www.asid.org</a>
AIA	American Institute of Architects	<a href="http://www.aia.org">www.aia.org</a>
CEDIA	Custom Electronic Design & Installation Association	<a href="http://www.cedia.net">www.cedia.net</a>
IIDA	International Interior Design Association	<a href="http://www.iida.org">www.iida.org</a>
IDCEC	Interior Design Continuing Education Council	<a href="http://www.continuingeducationcouncil.org">www.continuingeducationcouncil.org</a>
IDEC	Interior Design Educators Council	<a href="http://www.idec.org">www.idec.org</a>
NARI	National Association of the Remodeling Industry	<a href="http://www.nari.org">www.nari.org</a>
NKBA	National Kitchen and Bath Association	<a href="http://www.nkba.org">www.nkba.org</a>
WCAA	Window Coverings Association of America	<a href="http://www.wcaa.org">www.wcaa.org</a>